



FoBS Meeting Minutes

18th Jan 2023 - Inclusion Suite

Attendees: Trilby Fox-Rumley, Fi Whishaw, Jen Dady, Gemma Adams, Ella Leavey-Bell, Cheryl Hewitt, Katie Lister, Louise Boothe, James Johnson, Lyndsey Smith-Crusafon

Apologies: Sarah Bax

1. Christmas

- Agreed that we will not be purchasing real Xmas trees for outdoors next year. The stands warped this year and the lights were shredded by foxes.
- GA pointed out that we only had them initially because of Covid and when no one could use communal space. This year all the internal decs were amazing so much less need for outside trees.

2. Second Hand uniform

- Lou is taking this over, with Paula Harvey, from Becky Sheen who now has a full-time job.
- They need to get the uniform@ email address sorted out so that Lou and Paula can access, and have a hand over of the store etc.
- It was discussed whether we could run a sale on a termly basis, ideally before each holiday. In the short-term, TF-R proposed we run a sale at the two evenings of parent's eve.
- GA suggested we get the house captains get involved. Run it according to age group and have the house captains on the stalls.
- Uniform volunteers could set up in the afternoon of the 2 parent's evenings and then the children can run (with some volunteer assistance) as it's donation/QR code anyway so no need to take money etc.
- Comms to be added to school email re parent's eve. Set up just outside the hall.

Actions

- *Co-ordinate set-up at the two parents evenings – LB & uniform volunteers*
- *Liaise with school to see if House Captains are able to be involved - LB & uniform volunteers*

3. Financial update

- KL provided accounts update.
- Have made £9k profit this academic year (fireworks profit, minus Xmas spend)
- However, in the bank we have £37k, some is earmarked (e.g. £2k for book vending machine, 1-2k gardening grant, other events)
- Leaves up £22-23k to add to playground climbing equipment.
- GA updated us that the plans are approved, but still to do go through Surrey for final approval.
- 2 big structures to cater for all the age groups would like one of these to be FOBS badged. Total cost is £100k+.
- GA also has approval from Surrey to add permanent shelters outside KS1.
- It was agreed that £20k would be a fabulous amount for FOBS to give to the playground project.
- KL will put this to a formal committee vote for funds expenditure.
- Target is to get the playground structures in before the end of this academic year (hopefully by Easter).

ACTIONS

- Vote on playground expenditure - KL

4. Website

- Meeting minutes have been updated, as well as meeting dates and Who We Are section.
- JJ suggested including a twitter feed to keep up to date. TF-R said we don't really use Twitter much, probably just need to agree on page content that isn't date specific

- GA suggested we could tap into Genevieve in the office who could support with a website update, she did the school one and could help with ideas etc.
- Needs to be able to sustain itself a bit more.

ACTIONS

- Review current site and update – FOBS Core committee

5. Ground committee

- Need to book a litter pick and also to have someone take the lead on these going forward.
- Ideally run these at least half termly, Saturdays are best.
- GA has been contacted by Churches Together re LOVE Hersham, a volunteering initiative, to see if we would like to be involved or have any projects that we would like to be supported.
- Could invite cubs, brownies + general public etc to do litter pick and also do the staining of seats, benches and other ad hoc forest school maintenance etc.
- Will have outdoor toilets and access to electrics so much easier to get more people in.
- Proposed 11th March.
- Also discussed providing teas, coffees, home made cakes etc for a donation.
- If we have an all gates key available (FW has access to one), we can do more regular litter picks, no need to have whole school opened up.

ACTIONS

- Get in touch with Girlguiding and also cubs/beavers - JJ
- Contact LOVE Hersham to propose date of 11th March - GA
- Establish a list of jobs that can be achieved by a working party and requirements for any supplies– FOBS Committee with GA
- Request for cake donations to be sent once the date is confirmed and nearer the time.

6. Book vending machine

- This has now been purchased and invoice is on its way for FOBS to pay.

ACTIONS

- Chase invoice from Kate Brown - KL

7. Cake sales

- Proposed that once or twice a year we do a “tuck shop” to include allergy children. E.g. Haribo
- But first will do a cake sale for Valentine’s run by Year 1, 9th Feb.

ACTIONS

- Get message out to Year 1 class reps – JD via Emma Cairns
- Create Valentines cake sale poster - KL

8. Volunteers social

- Trying to make volunteering more social. The drinks we had last year outside were really lovely and met lots of new people.
- Would like to do one soon, but too cold to be outside.
- Can’t really hold in a pub as FOBS would like to provide the drinks and pub prices are too expensive.
- TF-R suggested hall, but very harsh and uninviting for a social.
- GA suggested the inclusion suite – smaller and cosier, could make it quite nice. Have some donated bottles that we could use for drinks.

ACTIONS

- Come up with proposed dates – FOBS Committee

9. Book Day 2nd March

- Theme still not agreed, but this doesn’t stop a costume exchange.
- Propose a collection of costumes, they can be donated into the red uniform bins.
- It was suggested we could give away at parent’s eve (1st and 2nd Feb) alongside uniform sale. If we don’t shift much, we can do one in playground as well.

- Whilst on the topic of costumes, Nativity costumes – this performance is largely a repeat each year so the same costumes are needed.
- LS-C suggested we could we get a bank of costumes for a nativity show and keep in school. Anyone that has one at home can donate – we can then check if there are any main characters missing and supply for the nativity costume bank so that they don't have to be bought by parents each year.
- GA suggested there is space to store on a railing at school (need to source a clothes rail)

ACTIONS

- Create a costume swap poster – KL
- Revisit nativity costumes later in the year - ALL

10. Mother's Day

- Have run Mother's Day gifting initiatives as fund raisers in previous years, (Hug in a Mug, Wish and Kiss)
- Would be good to think of an alternative.
- JD suggested a raffle, some nice bits, either bought by FOBS or donated, alongside some donated "bigger ticket" items
- Pimms Retreat, Sparkle, Academy were all suggested as businesses that might want to donate vouchers to a raffle.
- EL-B also suggested could FOBS perhaps offer to part fund any prizes provided by local businesses to support them as much as possible.
- GA also suggested we could speak to the Reception mum who works for Lindt chocolate to see if there is anything they may be able to offer.

ACTIONS

- Pimms Retreat – does Jo Turner have a contact there, is she willing to approach the other businesses? – KL
- Reception mum, make contact for Lindt chocolate - JD

11. Quiz

- JJ proposed we run another one for 21st April
- JD said could we consider running a raffle to make a bit more money?

ACTIONS

- Book the community centre again - JD

12. Coronation.

- Coronation competition for kids to take part in e.g. design something that can be created for the winning thing. No need to create a big print run, just one of "it" for the winning designer.
- Discussed what could be the thing that they are asked to design.
- JJ suggested Commemorative plate maybe? Or design a shield?
- TF-R said we ideally need to present the winner with their prize on the 5th May.
- Target w/c 13th March to start advertising it, entries in by 19th April.
- GA will also talk about this in assemblies.

ACTIONS

- Finalise details of the competition, and a firm idea of what the design will be used on. - ALL

13. Summer Fair

- KL cannot lead again this year. Need to put a message out on last year's summer fair WhatsApp group first to see who wants to be involved again
- Need someone to lead and if we don't get a committee, we will need to decide whether or not it will be run by core FOBs or whether we just don't run a fair
- JJ asked about inflatables but cannot tether on Astro.

ACTIONS

- Start putting feelers out with last year's committee – KL
- Agree a cut-off date by which we need to have a committee in place otherwise we will agree no fair – FOBS Committee

14. Year 6 Leaver's Festival

- Have the first committee meeting booked in for 8th Feb.
- Jen & Sarah to meet briefly beforehand.

- Need to get the standard £2k FOBs donation committee approved.

ACTIONS

- Get £2k donation approved – KL

15. Discos

- Original date DJ cannot do.
- Have 2nd Mar pencilled in but this is World book day.
- Not necessarily a problem, they can come in costume. Reception can be taken straight there by teachers. Older age groups will be later anyway so can still change at home.
- Proposed timings:

Reception: 3:15 – 4pm

1&2 4:15 – 5pm

3&4: 5:15 – 6pm

5&6: 6:15 -7pm

ACTIONS

- Book DJ - LH
- Start rallying volunteers - CH & LH
- Work out ticket prices and plan comms – LH, LS-C

16. Sheds.

- No update on lighting but GA's husband is looking into it for us.