



FoBS Minutes

Wednesday 25th May, 9.00am

Inclusion Suite, Burhill School

Attendees: Fi Wishaw (FW), Gemma Adams (GA), Ella Leavey-Bell (EL-B), Louise Boothe (LB), Gabby D (GD), Trilby Fox-Rumley (TF-R), Katie Lister (KL), Jo Turner (JT), Jen Dady (JD), Kim Smith (KS), Jo Hamnett (JH)

Apologies: Jamie Mellor, Sarah Bax, Lizz Carson, Samira, James Johnson

1. Fiona Wishaw stepping down as Chair

Need to recruit a new chair – could be co-chairs.

AGM is usually first week of October, Fi chair until then.

Suggest run a recruitment drive for FOBS generally at the getting ready for school session. Plus, the new starter pack – some stuff about FOBS in there.

JD – Could we run a quiz in sept to showcase the fun aspect of FOBS early in the year to new starters.

KS - Can we have some kind of FOBS rep who talks to new starters per class to somehow engage smaller groups.

JT - suggested a Reps social, reps meeting in the pub get them all together

ACTIONS:

ALL – to put feelers out for new chair(s)

ALL – To start planning the new parent packs

Plan a reps end of year social?

2. Summer Fayre update from the committee –

Prizes bought

Pick n mix to go to extra volunteers

Access required from 8/9am – GA to open

Struggling to get small gambling licence for the tombola – Katie pursuing

Outdoor toilets will be open with loo roll provided

Inclusion Suite and Shona's office to be used as baby feeding/changing, money and lost & found

BBQ & Gas sorted – Gabby trying the supermarkets to donate the meat, will try smaller businesses as well, otherwise will buy

Sponsors – trying to get stall from Sparkle to add to existing sponsors, but suspect might need to be a voucher as Sat is their busiest day

Posters & Banners gone to print, but will accept donations if businesses still want to get involved and we will promote on socials, etc.

Flyers arriving tomorrow will go out in book bags Fri – Jo to organise into packs of 30 for each class

Posters to be laminated and put up, Jo is happy to do this

Emblem design – going to get designer at Jo's work to look at how to make the emblem work on the merchandise for maximum sales! Tote bags, tea towels, swimming bags, mugs? Look into what the merchandise could be. Will get the winner and runners up framed to display on the day.

Still need a volunteer to be the Queen for the day – Fi to approach a potential candidate! Queen will be on her throne for selfies to be taken.

Need to promote the participation elements to make sure there's a good number of cakes, fancy dress entrants etc. Banner to be printed up for outside school, flyers etc, for after half term.

ACTIONS:

KL Print banners for participation elements to display after half term

FW to approach our Queen volunteer

JT to laminate posters and put up

JT to Bundle flyers into packs of 30

KL to pursue gambling licence

GD to work on Waitrose/Lidl/other butcher to get meat for bbq

3. Queen's Jubilee

Emma sending message on whatsapp to rally helpers to decorate school

Make it clear that kids can come too.

ACTIONS:

JD to pass Queen faces to Fi for laminating

4. Year 6 leavers

Donation – this is coming from a Sports Team that Laura Pennington is involved in, although the final amount is still TBC.

Will need a first aider, suggest St John's Ambulance.

Planning for hotdogs (plus veggie option) and snacks

Also need DBS volunteers - need to find out if just pupils or families as well. If families coming too, no need for DBS checked volunteers.

ACTIONS:

Yr 6 Committee – to get a First Aider booked

5. The Quiz – how much was raised?

Raised £500, got really great feedback from everyone, lots of requests for another quiz. Suggest Fri 26th of Sept for the next quiz.

6. Gardening

⇒ AP from meeting 22/04 – Ella to speak to Lisa about irrigation system.

OUTSTANDING

ACTION:

FW to speak to Lisa about the irrigation system

7. The Ball/Burfest 2023

⇒ AP from meeting 22/04 – Samira to look into cost of hiring Esher Rugby Club for June 2023. *OUTSTANDING*

Really need a team to take charge of this as it's not going anywhere at the moment. Fi to start a whatsapp group with anyone who's expressed interest in being on the committee, suggest an initial get together to start getting ideas together. If we don't get a committee in place before the end of this academic year, we will have to abandon the idea.

ACTIONS:

FW: to start WhatsApp group, incl Jo Hamnett, Lisa Winn, Samira, Ella L-B

8. AOB

Mocktails and pizzas to be provided by FOBS for the winners of the tidy tepee competitions on the residential.

ACTIONS:

FW to buy the pizza and cocktail stuff, Jen to help out if needed Thursday morning.