

Friends of Burhill School
Minutes of Meeting Thursday 28 February 2019

Present: Sarah King (Chair), Sally Taylor, Gemma Adams, Adele Quinn, Dori Gandhi (Co-Secretary and Minutes), Jane Anderson, Diane Dewar.

Apologies: Heather Webb, Lisa Yarwood.

1. Summer Fair Committee

Jane Anderson and Adele Quinn have stepped forward to lead the Summer Fair Committee and 'The Greatest Showman' theme confirmed. Jane has been researching circuses, prices and availability, for the end of year treat (as voted for by parents in the recent Doodle Poll – more details to follow) and to tie in with the circus theme. The committee will still need helpers in the run up to the Summer Fair and on the day.

Adele confirmed that an inflatable circus assault course has been sourced, a smaller bouncy castle needs to be found to fit the limited grass space available and £795.00 +VAT will be required for the bungee trampolines. Funds agreed by the Committee.

It was suggested that Lara Hughes may be able to help with PR and design of publicity materials for the event.

2. Stories By Candlelight

Sarah King requested volunteers to help distribute drinks on the evening. Jane Anderson and Di Dewar volunteered.

3. Burhill Ball Update

164 dinner tickets have been sold and 53 disco tickets. £1,000 profit has been made on sale of tickets already.

4. Results of Doodle Poll - Spending FoBS Money

99 responses were received broken down as follows: - 33 End of year treat for children, 25 Sports Bibs, 22 School Waste Recycling Box, 10 Dressing-up Costumes, 9 Gymnastics wedge.

Disappointment was expressed that more responses were not received however, Dori Gandhi suggested that this was a fairly good return based on the 450 parents signed up to the FoBS newsletter. This again raises the question of how to capture email addresses of parents particularly those in Reception classes where take up is low, to keep them informed of FoBS activity and encourage new parents to get involved.

5. Strictly Beauty and Bling Evening

Di Dewar confirmed that all was on track and coming together well. Flyers to go out the following week in book bags.

6. A.O.B.

New Sound System for School – Gemma Adams has met with Clarity, the manufacturers of the current sound system which is now 8 years old. They have provided a quote to build a bespoke, non-moveable system for the school that will incorporate hand held mics, ear mics,

mics to pick up surround sound and also can be used with the lighting bar. The system can be operated using a tablet. It is anticipated that this will be installed and ready to use for the Year 6 production in July.

Clarity will also repair the existing sound system so that it can be used outdoors for events. Internal wires have been damaged when moving the unit, but these can be repaired. The total figure quoted for the works including linking the system to the lighting bar is just under £10,000. This was agreed by the Committee and is the target sum for this year's Burhill Ball fundraising.

Hardship Fund Request - Sally Taylor requested £330.00 to pay for a residential trip for a pupil. The family have not requested help previously nor did they ask for assistance on this occasion but have simply said that their child would be unable to go. It would be beneficial to the social development of the child and an important step for them to be able to go on the trip. Funds were agreed by the Committee.

Library Project – Sally Taylor requested that the FoBS donation to the Library project be used for books to expediate their purchase. This was agreed by the Committee. Lucy Townend to invoice the Treasurer.

Next meeting – 7.30pm, Monday, 1st April in the Blue Hall.