



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

**From 1st September 2017
To 31st August 2018**

Reference and Administration details

**Charity name BURHILL COUNTY FIRST SCHOOL PARENT
TEACHER ASSOCIATION**

Other name used FRIENDS OF BURHILL SCHOOL (FoBS)

**Address: Burhill Community School, Pleasant Place, Hersham,
Surrey, KT12 4**

Charity registration number: 285685

Names of Trustees

<i>Trustee Name</i>	<i>Office</i>
Sarah King	Chair
Diane Dewar	Co-Vice Chair
Lisa Yarwood	Co-Vice Chair
Julia Roberts	Co-Treasurer
Cat Bennett	Co-Treasurer
Charlotte O'Farrell	Co-Secretary
Julie Tiernan	Co-Secretary
Julie Evans	Co-Secretary

Structure, Governance, Management

***Type of Governing Document* – CONSTITUTION ADOPTED 2nd
APRIL 1982**

***How the charity is constituted* – All parents/ primary carers of
pupils at Burhill Primary School are automatically members of the
PTA although they are not all active members. This also applies to
staff at the school**

**Members of the board of trustees are elected at the AGM by those
present or at the regular monthly FoBS meeting.**

Additional Governance issues

All trustees undergo a DBS check which is kept up to date regularly. We are members of PTA UK.

Objectives and Activities

Our objectives reflect the ethos of the school.

Burhill County PTA (FoBS) aims to raise money during the school year to fund projects to enhance the learning experience of both the children in attendance at the school as a whole but also individual pupils at the school with specific needs.

We consider the Charity Commission's general guidance on public benefit when setting our own objectives and planning our activities.

We have regular fundraisers each year, notably, a fireworks night open to the public and a school ball for parents and faculty.

In addition we have a Christmas and Summer Fair. These events aim to raise money but also provide a memorable experience for the children who attend. We are aiming to provide a supportive community for all the families at Burhill and our local community.

The trustees co-ordinate many of the fundraisers themselves but they also rely largely on volunteers made up of parents and carers of children at the school to support the fundraising events.

Achievements and Performance

In this school year, FoBs have raised money with a view to it being spent in the near future on outdoor changing rooms for children at sporting events.

We have bought instruments for the school, a shed to store children's welly boots. Books for the library.

Teachers provide special learning opportunities for the children, stories by candlelight one evening after usual school hours and the PTA supports the event, providing refreshments. Ice creams on Sports Day. Christmas presents for each child, as well as a visit from reindeer for KS1. Each class teacher has a £100 budget to

spend of treats for their class. These may be games, books, toys as appropriate.

We have a 'hardship fund' for exceptional circumstances in which individual children would not be able to otherwise attend school trips.

We have paid for coach hire for the choir to perform outside of school grounds.

Financial Review

From September 2017- August 2018 we have made a profit of £2,985.78

Our closing cash balance is £42,218.86 – with accruals set aside for investment in the school library and outdoor changing rooms.

Our net assets stand at £29,019.47 – this allows us to cover any upfront costs – deposits to be paid for fireworks and a ball venue as well as cover any further costs as they arise, the hardship fund etc.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signature



Full Name Sarah King

Cat Bennett

Positions Chair

Co-Treasurer

Date 15/5/19

9/5/19

