

Friends of Burhill School
Minutes of Meeting, Tuesday 21st May 2019

Present: Sally Taylor, Heather Webb (Chair), Rhiannon Flury, Jess Forster, Jane Anderson, Adele Quinn, Diane Dewar, Lara Hughes, Sara Grivil, Dori Gandhi (Minutes)

Apologies: Sarah King, Cat Bennett

1. Summer Fair Committee

The Summer Fair Committee confirmed that all is on track and good progress being made with preparations.

Treasure Jars: As there was a marked decrease in the number of treasure jars donated at the Christmas Fair, various ideas for how to encourage more were discussed. The idea of having a competition to see which class can make the most jars was favoured, with the prize being something for the class (a toy, books or a game).

Class teachers to set this as homework one weekend – Mrs Taylor to be emailed with a preferred date and will pass to teachers.

First Aid: An issue was raised about the First Aid provision on the day. Unfortunately, St. John's Ambulance are fully booked that day and the Red Cross are very expensive at £360.00. It was suggested that First Aiders on site (staff) could be approached and paid a fee for the day. It was also suggested that a 'shout out' to parents who are qualified First Aiders should be put in the next Robin email. Mrs Taylor confirmed that First Aid kits in school can be used.

The school choir, dance groups and various performers from the previous day's end-of-year circus treat are all confirmed for the day along with a Tea Cup Ride, 3 inflatables and Zorbs (the latter still to be confirmed). All prices to be kept to a minimum with lots of activities for 50p per go. It was felt that we may need to provide something to keep the children occupied whilst queuing/waiting for the rides – some sort of craft activity?

Mrs Adams has been approached with regard to staff being sponged on the day.

Volunteers needed to repaint the soaker boards with a circus theme. Lara Hughes volunteered to help with artwork. Additional help may be needed in painting them.

Stocks were suggested as a quicker/cheaper option or to keep organisation and costs down, simply seating a teacher on a chair dressed as a clown with red nose and wig? Everyone encouraged to dress up for the day and costume ideas discussed.

2. Update on Past Purchases

New School PA System and SEN Equipment – both have been ordered and invoices sent to Cat Bennett (Treasurer) for payment.

The money previously pledged by FoBS for outside changing rooms will now be used to fund an Arts Pod which will be sited on the grass by the flagpole entrance to school. It was felt that security for the changing rooms on the field may have been an issue therefore a much safer place for the Arts Pod is in a more visible position at the front of the school.

Mrs Taylor confirmed that a toilet block will be installed over the summer outside the Sure Start Centre as planning permission has now been approved. Toilets will be in the form of individual cubicles.

3. Farewell to Mrs Taylor

Mrs Taylor is looking forward to her farewell celebrations and the Year 6 Leavers Day on Wednesday 24 July.

She has made a suggestion that she would like to hold a picnic in the school grounds on **Tuesday, 23 July**. This will take place between 3.15pm-5.00pm with clear up at 5.30pm. Parents may set up from 2.30pm. The picnic is open to all at the school and the idea is that families bring a simple picnic, a rug and perhaps some games to come together as a community to celebrate Mrs Taylor.

Toilets in the Children's Centre may be available to use or alternatively a set of toilets within the school building - TBD.

The old PA system can be taken outside to provide music.

4. Making FoBS Eco-Friendly

A request was put forward to purchase a bin to collect crisp packets at a cost of £80.00. This is part of the Walkers Crisps packet recycling initiative and makes money for the school through the number of packets collected by weight. All agreed this was a good idea.

A specific FoBS Eco-Friendly Group will be set up on WhatsApp. Volunteers will be encouraged to join and FoBS are looking for someone to co-ordinate this group or sub-team and liaise with the school Eco-Council. Mrs Patterson (Merlins) and Mrs Maynard (Kestrels) were put forward as possible contacts.

5. Call for Volunteers (Ice Lollies, Fireworks, etc.)

Sports Day Lollies Update: Adele has ordered them and will bring into school to be sorted.

Fireworks Committee: Still no volunteers to run this event and time is running out if the usual fireworks display company are to be booked. Dates were discussed and Friday 8 November felt generally to be too late. The previous Friday 1 November is not an option due to Half Term week. Monday 4 November pencilled as a good alternative as it is an Inset day at school and would mean the building and grounds were fully accessible for set up during the day.

FoBS to check with the company to see if this date is available.

6. Any Other Business

Rhiannon Flury asked if FoBS could register with Stamptastic for name labels if not already. This was agreed.

RF also asked for photos of the new library space to share on website and Social Media. Mrs Taylor confirmed there will be a 'Grand Opening' with a visiting author on **Thursday 13th June** in the afternoon and into the time after school, likely to be between 3-5pm.

Disco Update: Jess has asked for parents to send children to the discos with a water bottle as there will be no refreshments provided due to logistics/lack of space.

Parents are to be reminded that no mobile phone are allowed for children and no Heelies to be worn.

It was also suggested that Pimms/beers could be served on the lawn outside for parents waiting to collect children.

The charge to attend the disco will be £3.00 each and a register needs to be taken at the event.

It was mentioned that Ravens class may miss out as they will be coming back from the Year 4 residential at Stone Farm and that a few parents had mentioned this to FoBS. This was unfortunate but it was the only day that the discos could be held and that the DJ could be booked.

A call out for volunteers to help with the discos to be put in the next Robin.

Rhiannon Flury and Dori Gandhi suggested that FoBS meetings could be more social to attract more members. A 'Come and See What We Do' open evening event was suggested as was having a social event off-site.

A Quiz Night was suggested for early in the Autumn Term as these are always popular and a way to attract new parents.

It was also suggested that there could be a FoBS 'Thank You' event for volunteers – details to be confirmed.

Lara Hughes is putting together an information sheet about FoBS to be given to all new parents and will also be sent as an attachment with The Robin.

Sports Bibs: Rhiannon reported back that the sports bib samples ordered were far too small.

Alleycatz are to be approached to see if they can provide or provide a supplier to contact. It was agreed that other options should be explored – Amazon, Sporting Chance, etc and to be reported back. Decisions need to be made quickly if the school is to have them for this summer's Sports Days.

7. Date of Next Meeting

Confirmed as 7.30pm, Thursday 4th July.