



FoBS Meeting Minutes

Friday 21st October 2022

Attendees: Gemma Adams (GA), James Johnson (JJ), Lizz Carson (LC), Cheryl Rawling (CR), Steph Gower (SG), Trilby Fox-Rumley (TFR), Jen Dady (JD), Charlene Beresford (CB), Katie Lister (KL), Calista Stephenson (CS)

Apologies: Sarah Bax, Fi Wishaw

1. Class reps social

- Was held last night, well attended, 10 x reps from a range of classes and year groups. Will look at running another one later in the year.

2. Cake Sales re-started.

- KL to get QR code printed for future cakes sales.
- Home baked cakes must have list of allergens in future.
- Shop bought cakes, although may not have nuts in the ingredients, nearly all state “may contain nuts”.
- We need to be really clear on communication on the stall and also in advance via email from the school, that it is the parent’s responsibility to monitor their child near food and that we cannot guarantee that foods are entirely free of all traces of nuts.
- Cakes will be sold in paper bags and we ask that they are consumed off the premises.
- Shop bought must be kept in/near packaging for reference.
- For today’s sale, we need to include a big sign that we cannot guarantee these are allergy free.

ACTIONS

- Create allergen awareness sign for today’s sale - TFR
- Update cake selling instructions for future sales – JD

3. Fireworks.

- Sold 1,800 tickets.
- Parent volunteers: about 40% slots filled.
- GA stated that teachers will be keen to help, please can we get a paper sign up sheet in the staff room.
- TFR has been chasing SFCC to confirm penalty shoot out. GA advised to call rather than email as he is more responsive on the phone.

ACTIONS

- Print teacher sign-up sheet – KL
- TFR to call Dave Melham at SFCC

4. Quiz Fri 2nd Dec

- Confirmed tables of 6; if people have more than that they can create 2 teams – fairer for those who may only have a small group.
- Got a few tables signed up already need to do a big push after half term.
- Also need to assign quiz rounds to people for writing.

5. Christmas

- Xmas Cards have gone back to parents for ordering, incl. early week nursery.
- Xmas jumper swap will be on Nov 17th, trollies will be out 2 days before.
- Xmas crackers – the eco ones we ordered last year have gone up by more than 50% since last year. Have sourced a plastic free alternative with joke & hat only so will order these instead.
- KL to speak to Paul Turner to see if he can be Santa again
- SB to order the presents
- Wed 30th decorate the school – come in 7pm, prosecco & mince pies, no kids. Get message out about this after half term
- JJ to contact Apps Court for the outdoor trees one at each entrance.

- Elfridges – Miss Cherrington to get sorted on presents. FoBS have provided a small cash
- fund for buying in shops, otherwise she can forward the link to us and we'll buy on the FoBS card.

ACTIONS

- Speak to Paul Turner re Santa – KL
- Order xmas crackers – JD
- Order xmas presents – SB
- Get message out about school decoration – ALL (no later than w/c 14th Nov)
- Order real Xmas trees – JJ

6. Discos

- Some kids and parents keen to bring school discos back. GA also keen.
- Talked about year groupings – potentially reception, Yrs 1 & 2 together, Yrs 3 & 4 together, then a separate Yr 5 and Yr 6? Each session lasting 45 mins.
- Or keep 3, 4 & 5 as one group and 6 on their own. Potentially could look at using the year 6 one as a fundraising opportunity for Yr 6 festival.
- Discuss DJ – look at who we used last year.
- Do parents need to stay – if its reasonable working hours, staff can stay and parents can stay if they want to, but don't have to, so that if parents are working, they're not disadvantaged.
- Need to think about where we'll put the parents during the disco.
- Spring term – Calista and Linn to come up with a date.
- Possibly over 2 nights although DJ cost will be more.

ACTIONS

- Propose date – CS
- Initial research into DJ – CS/ALL

7. Burfest

- This is the new format ball idea. Meeting to be held week after half term.

- Not sure if there's time to get this together but meeting will decide. We need to be mindful of Yr 6 leavers which is the month after, and the summer fair in the same month both of which require a lot of parent support.

8. Tea towels

- All in hand, Candice is handling this and should be back ready for ordering soon.

9. Yr 6 leavers festival

- Lisa Winn is co-ordinating a Festive Fizz evening on 22nd Nov showcasing local businesses (arts, crafts etc)
- Proposed that we invite year 6, get them to sell cakes as a fundraising opportunity for the festival.
- GA pointed out that we need to be very specific that children must be accompanied, not dropped off.
- Vauxmead is booked for the event itself.
- Cat Hinchcliffe has offered to share her planning notes from last year.

ACTIONS

- Get message out to Year 6 parents regarding the Festive Fizz evening asking children to bake cakes. Co-ordinate plan with Lisa.
– JD & SB

10. Solar panels

- James is currently investigating various funding options.
- Options are: Community owned (effectively sell as “shares” within a community business set up), finance owned (where a corporation pays for the installation, owns them and takes the profit from any excess energy produced), or we get Community Infrastructure Levy (CIL) funding and own ourselves outright.
- We would have a live meter that updates every 30 mins, so any energy exported we would be paid for. Can also get learning resources e.g. display facilities to see how much generating etc.

- CIL funding applications not open until April need to think about positioning with regards to the usage of the local community – e.g., fireworks, summer fair etc. are for the benefit of the local community. (We don't accommodate holiday clubs so we need to think about other community benefits – this will help for the CIL application)
- JJ to get formal quote from companies; they are using desktop/google maps view in order to put together the costs.

ACTIONS

- Get formal quotes from the 5 identified companies - JJ

11. Krispy Kreme pop-up donut sale

- Next one to to be run in November.
- Discussed having a healthy option – could we have salted popcorn as a healthier alternative, agreed this would be a good idea.
- Need to cover off the same allergen warnings as for the cake sales.